



BUCS Student Rowing Club Accreditation Scheme

Details of Accreditation Scheme Requirements

Club Management

- The club is affiliated to their National Governing Body (ARA, WARA, SARA) and the University/College is a member of BUCS
- The club has public liability cover and a copy of the certificate is available for reference (insurance normally available through the parent institution/NGB)
- A suitably qualified/experienced member of the parent institution is available to act as an advisor to the club committee. (i.e. coach, director – to help provide a source of continuity as student members / officers change year on year)
- All committee members have clear role descriptions and areas of responsibility. (Role description templates available via the online system)
- The club has a volunteer co-ordinator. (Template role description will be available via the online system)
- The club demonstrates commitment to further development work through a written development plan. (Support and examples available from the ARA Coaching & Development Officers)

Sports Equity and Ethics

- The club has a constitution, including equal opportunity and sports equity clauses, in accordance with the National Governing Body (NGB) and parent institution guidelines. (Examples available via online system)
- At least one club coach or responsible member has attended equity training such as that available as part of the UKCC L2 Coaching Award in rowing (These workshops are available on a regional basis)
- The club has a code of conduct for supporters. (See online system for examples)

Duty of Care and Participant Welfare

- The club conforms to the NGB's Water Safety Code
- The club has a copy of the NGB Participant Welfare Guidance notes and procedures on display and these are included in the club constitution. (Available from NGB)
- The club has (or has access to – via the Student Union) a Welfare Officer and policy. (Details should be made available to all club members)
- A member of the club has attended a regional Water Safety Workshop and / or undertaken online training.
- All members have completed a basic Physical Activity Readiness Questionnaire (PARQ) form/club membership form. This should include details of any medical conditions and where applicable that coaches have been informed of these conditions.
- All club members have completed a swim test and where appropriate the ARA Water Safety Test (eg capsiz drill, re-entry, throw line, buddy-buddy rescue and swim test). (Candidates undertaking the UKCC Level 2 award in rowing learn how to teach this)
- Clubs have established links with medical support both within the institution and the region and are able to direct members to these facilities in case of need.





(Club members may be new to the area and so it would be useful to have contacts to point members towards should they need medical support)

Coaching and Competition

- The club has a written coaching programme. (This could be part of the club development plan and support will be received from the ARA CDO should this be required)
- The club has access to coaching support from someone with a BCAS Instructor Award or UKCC Level 2 qualification. The coaching resource need not be a club member or an existing student. (Ideally the development plan / coaching plan will include provision to support club members in taking coaching qualifications)
- All coaches involved conform to NGB Participant Welfare Policies and Procedures. (Details available from your NGB)
- All coaching resource involved in the club hold professional indemnity and/or public liability cover, such as that available through individual membership of an NGB.
- Club has access to a telephone link during all training sessions, including water sessions
- All coaching and competition takes place at venues and with equipment in accordance with the NGB's Water Safety Code

If you would like to register for the scheme, have any queries or would like further information please email: Rory Semple, ARA Volunteer Support Manager, rory.semple@ara-rowing.org

Gaining Accreditation

You will be required to provide evidence via the online accreditation system. Your ARA CDO will support you through this. The evidence will then be assessed by external moderators. On completion of the accreditation process clubs will be issued with certificates confirming that they have achieved the standard required of a BUCS accredited student rowing club.

www.ara-rowing.org/uniaccred

Academic Year 2008-09

