



Organising Committee Chair, British Rowing Club Championships (Volunteer)

Job Description

18 November 2024

TEAMWORK | OPEN TO ALL | COMMITMENT



Job Title:	Chair of the Organising Committee British Rowing Club Championships
Directorate:	Partnerships and Communications
Reports to:	Events Manager
Place of Work:	Remote
Contract Type:	Volunteer

A bit about the role

The purpose of this voluntary role is to oversee the volunteer Organising Committee which works with British Rowing's Events Manager to plan and deliver British Rowing's Club Championships, ensuring the event is safe and meets all of the event's objectives.

Responsibilities

- Lead and support the Organising Committee before, during and after the event
- Chair regular Organising Committee meetings
- Support both the volunteers and staff members involved
- Work to ensure the event integrates with British Rowing's strategy and operations and the wider sport.
- In conjunction with the Events Manager, make sure that the Committee's roles and responsibilities reflect those required to organise the event and develop the Championships further.
- Work with the Events Manager to appoint new members when required, keeping a broad geographical representation on the Committee and a diverse team
- Represent the event on the British Rowing Events Committee
- Present a positive image of British Rowing (including its committees, volunteers and staff) and the sport of rowing at all times
- At all times consider how to support the strategic objectives of British Rowing.

This list is not to be regarded as exclusive or exhaustive, as there may be other duties and requirements associated with the post, which British Rowing may call upon the post-holder to perform from time to time.



A bit about you

The person we're looking for - experiences, traits and expected behaviours

- Ability to build and sustain relationships with a network of key people internally and externally
- Understands when and how to support, mentor, delegate and/or direct as required
- Excellent interpersonal, problem-solving and negotiation skills, and the ability to multi-task
- Calm, methodical and not impulsive
- Conveys information clearly, accurately and in a timely manner
- Passion for the sport.

Additional Information

Hours

The post-holder's hours will be flexible to reflect the needs of the role.

Remuneration

The role is voluntary. Reasonable expenses will be covered by British Rowing,

Equal Opportunities

British Rowing is committed to equal opportunities for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.